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MICROFINANCE SYSTEM DOCUMENTATION

Prepared for

MICROFINANCE AND MICROCREDIT

Prepared by

Ufanisi Africa

Executive Summary

This document serves as the official document from ==Ufanisi Africa== for developing and deploying a ==Microfinance Web Info Management System== to your business or organization.

Who is Ufanisi Africa?

It is a technology-oriented business support services firm that offers services within the scope of ICT, Social, Business Development and Media Solutions thereby helping organizations identify and define the strategies, processes, capabilities and metrics required to execute objectives. We apply our insight and expertise to help an organization achieve its goals.

Manual System's problem Statement

Loans and savings records are expensive to maintain in terms of amount of physical space and accessibility. The manual records associated with loss of production and fragmentation. It is easy to be manipulated and pave way for thefts.

The system proposed will address the entire problem after conducted intensive research, reports analysis and needs. All these factors have been put in consideration to come up with stable multidimensional solution.

Features

The proposed system has the followings features;
- ❖ Client Registration: It captures bio data, social economic, and other important information of all clients.
- ❖ Loan Management: The system records all loan processes i.e., loan application, loan disbursement and loan payment schedule. It generates loan portfolio for every client.

- ❖ Savings Management: It records all savings made by all clients. It creates saving account for every client whereby deposits and withdrawals detailed can be accessed in real time.
- ❖ Document Management: The system uploads all types of documents transacted i.e., contract, letter, collateral security, bank slips, photos etc.
- ❖ Accounting Management: The system manages all accounting functions by processing all incomes and expenses records.
- ❖ Staff Management: It manages staff registration, roles and branch assignments. Every staff has an account i.e., loan officer, accountant, manager, customer care, finance director etc.
- ❖ Reports Management: It generates all reports. Reports generated are in standard format can be exported to different types i.e., PDF, Microsoft documents.
- ❖ The system can be customized to meet your additional needs.

Benefits

Our company has developed over 30 systems within the last five years. We make sure that each system we develop is equipped with the latest trends, tools, and technologies, of which our employees have trained and have sufficient knowledge thereof.