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SECURITY GUARD SYSTEM DOCUMENTATION

Prepared for
SECURITY FIRMS

Prepared by
Ufanisi Africa

Executive Summary

This document serves as the official document from **Ufanisi Africa** for developing and deploying a **Security Guards Web Info Management System** to your business or organization.

Who is Ufanisi Africa?

It is a technology-oriented business support services firm that offers services within the scope of ICT, Social, Business Development and Media Solutions thereby helping organizations identify and define the strategies, processes, capabilities and metrics required to execute objectives. We apply our insight and expertise to help an organization achieve its goals.

Manual System's problem Statement

Guards and sites records are expensive to maintain in terms of amount of physical space and accessibility. The manual records associated with loss of production and fragmentation. It is easy to be manipulated and pave way for thefts.

The system proposed will address the entire problem after conducted intensive research, reports analysis and needs. All these factors have been put in consideration to come up with stable multidimensional solution.

Features

The proposed system has the followings features;

- ❖ **Customer Management:**It manages customer registration. It manages all their records ie contract and payments.
- ❖ **Staff Management:** The system manages the registration process of all staff. It creates user accounts for each staff's role.

- ❖ Guards Management: It manages guard registration and site timetable.
- ❖ Branch Management: The system manages more than one branch of the company.
- ❖ Site Management: It manages all security sites information. It assigned the supervisor and guards to sites. This includes photos and other information ie properties to be secured.
- ❖ Accounting Management: The system manages expenses and incomes. It records all clients payment and generates payment history for future reference.
- ❖ Inventory Management: It registers all business owned items. It manages all items registration, issuing out process and their availability status ie weapons and non weapons store.
- ❖ Report Management: It generates all types of reports. Reports generated are in standard format. The reports can be exported to different versions ie Excel sheets, PDF etc.
- ❖ Customized: The system can be customized to meet your additional needs.

Benefits

Our company has developed over **30** systems within the last **five** years. We make sure that each system we develop is equipped with the latest trends, tools, and technologies, of which our employees have trained and have sufficient knowledge thereof.